Stevens Memorial Community Library
146 Main Street • Attica, NY 14011 • (585) 591-2733

CONFLICT OF INTEREST POLICY

Trustees, Officers and Employees

No Board or committee member, employee or volunteer of the Stevens Memorial Community Library shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation on the Board. Other than compensation, no employee shall derive any personal profit or gain, directly or indirectly, by reason of his or her employment by the Stevens Memorial Community Library except through activities that may facilitate professional advancement or contribute to the profession such as publications and professional service and have been fully disclosed to the Board of Trustees.

Each individual shall disclose to the Board any personal interest which he or she may have in any matter pending before the Board and shall refrain from participation in any decision on such matter.

Members of Stevens Memorial Community Library Board, committees, volunteers and staff shall refrain from obtaining any list of library patrons that results in personal benefit.

Statement of Associations

This is to certify that I, except as described on the reverse of this sheet, am not now nor at any time during the past year have been:

> A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with Stevens Memorial Community Library that has resulted or could result in personal benefit to me.

Any exceptions to the above are stated on the reverse of this sheet with a full description of the transaction(s), whether direct or indirect, which I have (or have had during the past year) with persons or organizations having transactions with Stevens Memorial Community Library.

_____ _____ _____
Signature Printed Name Date

_____

Stevens Memorial Community Library Position

THIS FORM MUST BE DIRECTED TO THE Stevens Memorial Community Library Director, WHO MUST PROVIDE A COPY TO THE Stevens Memorial Community Library Board of Trustees President and Secretary.

ADOPTED by the Stevens Memorial Community Library Board of Trustees: May 10, 2021

Note: This forms need to be completed annually by all Trustees, Officers and Director.