

Stevens Memorial Community Library
Minutes of the Board of Trustees
March 13, 2023

The March meeting of the Board of Trustees was held In Person at the Library, at 6:00 PM. President Janis Hempel called the meeting to order at 6:03 PM. Also present were: Jennifer Wilkinson, Barb Helak, Frank White (treasurer), Sandy Eck, Lori Kubik (via telephone) and Monica Finnigan. Director Karen Rosolowski was absent, along with Trustee Mike Morse.

We did pledge to the flag. After we reviewed the agenda, Sandy made a motion to approve it, which was seconded by Barb, and carried. Sandy made a motion to approve the February, 2023 minutes, which was seconded by Janis and carried.

We reviewed the past month's expenditures and discussed the Treasurer Report.

Frank reported:

- Meeting to start the budget was held, draft in place
- Possible minimum wage increase for an even larger increase, would affect draft budget
- Karen asked to increase the budget for books and repairs
- National Fuel has increased first \$100 more than usual, now \$300 more than usual, and Frank reviewed this issue and our usage increased from .9 to 1.1 and there was an increase in cost as well
- Book invoices were found and paid, accounting for the larger than usual payment this month
- Dehumidifier issue discussed.
- Next budget committee meeting 3/22 to help finalize, vote to be held 4/3 (moved up the annual meeting and monthly meeting) so that we can get it in to school ASAP.

Director's report. There is no official report to attach. Monica gave updates.

Under Old Business,

- a. Fernanda has left to take a position elsewhere

Under New Business,

- a.i.1. New Hires – discussion of holding a reception in greeting. Discuss next meeting. 2 people hired. Is it enough? May have Megan Schmeider to fill in as well
- a.i.2. Budget Report – discussed above
- a.i.3. Summer Reading Update – tell Monica to go ahead and set up
Discussion of teens and adults summer reading too
- a.i.4. Report on Attorney.
- a.i.5. Easter Monday – meeting change? YES – to move vote up sooner for budget too. Move Up Annual Meeting

Board moves into Executive Session (motion by Jen, 2nd by Sandy) at 6:48 PM to discuss the medical, financial, credit or employment history of a particular person or corporation.

Motion out of executive session at 6:53 PM – Motion by Sandy, 2nd by Jen, carried.

Additional discussion held regarding budget, advertisement for annual meeting, date change, Sandy will call.

Barb to get petition for trustee, will also call school regarding due date.

For Public Comments, None.

FOR NEXT MONTH: (April 3, 2023 at 6:00 PM)

- Budget and Annual Meeting at 7 PM

Jen made a motion to adjourn at 7:01 PM, seconded by Sandy, carried. The next meeting will be held on April 3, 2023 at 6:00 pm in the Library, followed by annual meeting at 7 PM.

Respectfully submitted,
Jennifer M. Wilkinson, Secretary