

Stevens Memorial Community Library
Minutes of the Board of Trustees
May 8, 2023

The May meeting of the Board of Trustees was held In Person at the Library, at 6:00 PM, after our reception for employees. President Sandy Eck called the meeting to order at 6:12 PM. Also present were: Jennifer Wilkinson, Janis Hempel, Frank White (treasurer – briefly, and then he left for another appointment), Monica Finnigan, Lori Kubik, Mike Morse, and Barb Helak. Karen Rosolowski was absent.

We did pledge to the flag. After we reviewed the agenda, Barb made a motion to approve it, which was seconded by Lori and carried. Barb made a motion to approve the April, 2023 minutes, which was seconded by Mike and carried.

Rachel reviewed with the Board the additional responsibilities she has covered while the director has been absent, including: promotional materials, updating facebook and the website, assisting Monica with special projects, being the “IT person” for the library.

We reviewed the past month’s expenditures and discussed the Treasurer Report.

- Reports reviewed

Jen made a motion to accept treasurer’s report and expenditures and approve them, which was seconded by Lori and carried.

Director’s report. There is no official report to attach. Sandy reminded all to do our “CLE”s and give Jen the certificates.

Under Old Business,

- a. Library Budget – Meeting with Dr. Illg – Jen met with the superintendent, he offered to help the library in any way he can. JMW suggested perhaps he can add that we are looking for trustees in a school
- b. New Book Ordering - discussion - local authors discussion

Under New Business,

- a. Monica – past and future programs – trivia, summer reading, health fair at school, 2 more story times before summer, building power-washed, flower beds need work (reach out to school for community service kids who need it), All Together Now Bees theme; working on annual report; guest speaker at story time
- b. Monica Report on new employees – going well, enough people at this time

For Public Comments: Lori B – question on restarting a book club, one will be restarting in September.

Board moves into Executive Session (motion by Jen, 2nd by Sandy) at 6:54 PM to discuss the medical, financial, credit or employment history of a particular person or corporation.

Motion out of executive session at 7:23 PM – Motion by Barb, 2nd by Sandy, carried.

Additional discussion held regarding a Motion to move Rachel to Senior Clerk for increased IT duties and Increased promotional duties, with an increase in pay to \$15.50/hour. Motion by Jen, 2nd by Lori, carried.

Jen made a motion to adjourn at 7:33 PM, seconded by Lori, carried. The next meeting will be held on June 12, 2023 at 6:00pm in the Library.

Respectfully submitted,
Jennifer M. Wilkinson, Secretary