

Stevens Memorial Community Library
Minutes of the SPECIAL MEETING of the Board of Trustees
December 16, 2024

The Special December meeting of the Board of Trustees was held In Person at the Library, at 5:00 PM.

President Sandy Eck, called the meeting to order at 5:04 PM. Also present were:

Trustees: Jennifer Wilkinson, Amanda Conlin, Frank White (treasurer), Lori Kubik, , Katie Kennedy, Mike Morse and Sandy Eck. (Absent was, Barb Helak).

Staff: Alexis Eustice, Rachel Beck, Riannon Beck, Joanne (Jane) Shreder-Robinson, Jacob Seiferth were present, as well as members of the Public.

We did pledge to the flag.

Discussion was had regarding the agenda and policies. Safety Issue: Discussion regarding salting the parking lot raised by staff.

Motion: Jennifer Wilkinson moved to enter into Executive Session to discuss the potential appointment of an interim library director, and 2025 payroll for each employee. Katie Kennedy seconded, and the motion passed unanimously.

Motion: Jennifer Wilkinson moved to exit Executive Session. Lori Kubik seconded, and the motion passed unanimously.

Motion: Katie Kennedy moved to create position of interim director and appoint Diana Wyrwa to the position of Interim Director at a rate of \$38/hour, per diem, 15 hours/week. Sandy Eck seconded, and the motion passed unanimously.

Motion: Sandy Eck moved to increase payroll for each part-time staff member by .50 cents per hour as of 1/1/2025. Lori Kubik seconded, and the motion passed unanimously.

Motion: Jennifer Wilkinson moved to increase the contract with Nutty's Snow Removal for the coverage of the cost of salting the parking lot. Lori Kubik seconded, and the motion passed unanimously.

Motion: Sandy Eck moved to adjourn the meeting at 7:11 PM. Katie Kennedy seconded, and the motion passed unanimously.

The next meeting will be held on January 13, 2025 at 6:00 pm in the Library., 5:00 pm for Personnel.

Respectfully submitted,
Jennifer M. Wilkinson, Secretary