

**Stevens Memorial Community Library**  
**Minutes of the Board of Trustees**  
**July 8, 2024**

The July meeting of the Board of Trustees was held In Person at the Library, at 6:00 PM. President Sandy Eck called the meeting to order at 6:01 PM. Also present were:, Jennifer Wilkinson, Barb Helak, Mike Morse, Director Felicia Cecere, Amanda Conlin and Katie Kennedy. Absent was Frank White (treasurer), Lori Kubik. 2 public interested in the Board Membership Stu Hempel and Kim Harding attended.

We did pledge to the flag.

We reviewed the agenda, Mike made a motion to approve it, which was seconded by Barb and carried. Amanda made a motion to approve the June, 2024 minutes, which was seconded by Barb and carried.

We reviewed the past month's expenditures and discussed the Treasurer Report. Frank was ill, we did review the spreadsheets.

- Reports reviewed
- Casella canceled 7/1/24
- Alex take stuff to the dump, Tuesday and Saturdays
- Jen move to approve finance reports, Sandy Seconded - carried

**Director's report.** (attached).

- Monthly stats, small dip
- Want 20 programs a month
- 9 people at the roundtable, liked the research we did prior to the roundtable
  - o Midway-report sent
  - o Final report in progress
  - o Use of the room increased significantly
  - o Opening of the room celebration next Friday – July 19<sup>th</sup> at 6 PM
  - o Please come!
- Carnival huge success
- Wonderbooks where technology incorporated
- 30 more play-away circulated
- Stamp carving
- School tour
- Bluey – Summer Reading Wrap Up Party 11-2
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Tax Cap Resolution

EIN Number discussion

**Under Old Business,**

- A. Personnel and Finance Committee- reminder meeting dates
  - a. Personnel Date: Will set via e-mail
  - b. Finance date: August 12<sup>th</sup> at 5:00
  - c. Prial, Becker Memorial, all set and spent
- B. Grant for sensory needs in children's room – update
  - a. Felica updated on her Director Report

**Under New Business,**

- a. Committee – additional Members
  - i. Invite to join meetings
  - ii. Kim and Stu volunteer as public participants
- b. Handout for upcoming programs – goals to get Board Members Attending
- c. Pike Fair - sessions

Garbage – power washer needed to clean bin

For Public Comments: n/a

Jen made a motion to adjourn at 6:49 PM, seconded by Barb, carried.

The next meeting will be held on August 12 at 6:00pm in the Library., 5:00 for Finance.

Respectfully submitted,  
Jennifer M. Wilkinson, Secretary