

Stevens Memorial Community Library
Minutes of the Board of Trustees
June 10, 2024

The June meeting of the Board of Trustees was held In Person at the Library, at 6:00 PM. President Sandy Eck called the meeting to order at 6:04 PM. Also present were: Jennifer Wilkinson, Frank White (treasurer), Lori Kubik, Barb Helak, Director Felicia Cecere, Janis Hempel and Katie Kennedy. Absent was Scott Beck and Mike Morse.

We did pledge to the flag.

We reviewed the agenda, Barb made a motion to approve it, which was seconded by Katie and carried. Lori made a motion to approve the May, 2024 minutes, which was seconded by Barb and carried.

We reviewed the past month's expenditures and discussed the Treasurer Report.

- Reports reviewed
- Casella to be taken out
- Pat Becker Memorial Information
- Jen move to approve finance reports, Sandy Seconded - carried

Director's report. (attached).

- Monthly stats
- ALA Grant Update
 - o 2nd Roundtable
 - o Need to have a 3rd Roundtable
- Summer Reading Carnival
 - o June 22, 12-4
- Tracing for memorial funds (charts)
- Staff training day
 - o CPR and AED Certified
 - o 2 half day trainings?
- 1st Friday open til 5, slow but some people came
- DiPetro 20K grant
 - o Parking lot, repave, re-line, re-sign

Under Old Business,

- A. Personnel and Finance Committee- reminder meeting dates
 - a. Personnel Date: Will set via e-mail
 - b. Finance date: July 8th at 5:00
- B. Grant for sensory needs in children's room – update
Felicia updated on her Director Report

Under New Business,

- A. Vote to approve Felicia's vacation
 - a. Approve 17, 18, 20, part of 21
 - i. Jen move to approve, Sandy Second - Carried
- B. Oaths for Katie Kennedy and Amanda Conlin to sign. official start date July 1st.
 - a. done
- C. Discussion on if we want to switch to 8 trustees (and raise quorum to 5)

D. A farewell to Janis for all her dedication to Steven's Memorial Library
a.

For Public Comments: n/a

Jen made a motion to adjourn at 6:59 PM, seconded by Barb, carried.

The next meeting will be held on July 8 at 6:00pm in the Library., 5:00 for Finance.

Respectfully submitted,
Jennifer M. Wilkinson, Secretary