

Stevens Memorial Community Library
Minutes of the FINANCE Committee Meeting
May 12, 2025

A Finance Committee Meeting was held In Person at the Library, at 5:00 PM.

President Katie Kennedy, called the meeting to order at 5:00 PM. Also present were:

Trustees: Jennifer Wilkinson, Sandy Eck.

Staff: Interim Director Diana Wyrwa present, Treasurer Lisa Neary, Director Palmer Perkins.

Public: Stewart Hempel was present.

No Motions. Items on the agenda discussed.

The next meeting(s) will be held on:

Finance Meeting Wednesday, June 4, 2025 at 6:00 at the Library.

Regular Board Meeting Monday June 9, 2025 at 6:00 at the Library.

Personnel Monday, June 16, 2025 at 6:00 PM at in the Library.

Respectfully submitted,

Jennifer M. Wilkinson, Secretary

Stevens Memorial Community Library
Minutes of the Regular Meeting of the Board of Trustees
May 12 2025

The Regular meeting of the Board of Trustees was held In Person at the Library, at 6:00 PM.

President Katie Kennedy, called the meeting to order at 6:07 PM. Also present were:

Trustees: Jennifer Wilkinson, Lisa Neary (treasurer), Barb Helak, Sandy Eck, and Lori Kubik. (Absent was, Mike Morse). (Amanda Conlin Resigned as of 3/15/2025 – seat vacant).

Staff: Interim Director Diana Wyrwa present, as well as Director Palmer Perkins.

Stuart Hempel and Kim Harding, members of the Public, soon to be elected.

We did pledge to the flag.

1 Motion: Sandy Eck moved to approve the agenda. Barb Helak seconded, and the motion passed unanimously.

Public Comments were received.

2 Motion: Barb Helak Barb Helak moved to approve the minutes. Katie Kennedy seconded, and the motion passed unanimously.

3 Motion: Jennifer Wilkinson moved to approve the expenditures and the Treasurer Reports. Katie Kennedy seconded, and the motion passed unanimously.

4 Motion: Jennifer Wilkinson moved to authorize the Director to engage Director and Board Insurance Coverage, and to update the Board in June as to the final cost. Sandy Eck seconded, and the motion passed unanimously.

5 Motion: Jennifer Wilkinson motion to move to executive session. Sandy Eck seconded, and the motion passed unanimously. *Discuss: the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation*

6 Motion: Jennifer Wilkinson moved to leave executive session. Barb Helak seconded, and the motion passed unanimously.

7 Motion: Motion by Jennifer Wilkinson for increase in Treasurer hourly rate (Lisa Neary) to \$30/hour with authorization of up to 15 hours per week without advance approval. Sandy Eck seconded, and the motion passed unanimously.

8 Motion: Jen Wilkinson moved to adjourn the meeting at 8:12 PM. Katie Kennedy seconded, and the motion passed unanimously.

Upcoming Meetings:

Finance Meeting Wednesday, June 4, 2025 at 6:00 at the Library.

Regular Board Meeting Monday June 9, 2025 at 6:00 at the Library.

Personnel Monday, June 16, 2025 at 6:00 PM at in the Library.

Respectfully submitted,

Jennifer M. Wilkinson, Secretary
