

Stevens Memorial Community Library
Minutes of the Regular Meeting of the Board of Trustees
August 18, 2025

The Regular meeting of the Board of Trustees was held In Person at the Library, at 6:00 PM.

President Katie Kennedy, called the meeting to order at 6:03 PM. Also present were:

Trustees: Jennifer Wilkinson, Sandy Eck, Stewart Hempel, Kim Harding and Lori Kubik. (Absent was, Barb Helak, Lisa Neary (treasurer)).

Staff: Director Palmer Perkins.

We did pledge to the flag.

1 Motion: Sandy Eck moved to approve the agenda. Katie Kennedy seconded, and the motion passed unanimously.

Public Comments were none.

SPECIAL AGENDA ITEM: Open RFP proposals. Proposals did not have the same wage rate – all proposals rejected and new/revised RFP to be issued that includes prevailing wage.

2 Motion: Kim Harding moved to approve the minutes. Lori Kubik seconded, and the motion passed unanimously.

3 Motion: Jennifer Wilkinson moved to approve the expenditures and the Treasurer Reports. Kim Harding seconded, and the motion passed unanimously.

4 Motion: Jennifer Wilkinson moved to amend the hours of operation based upon the recommendation of the Director. Sandy Eck seconded, and the motion passed unanimously.

5 Motion: Sandy Eck moved to authorize Kim Harding or library staff to generate plan documents for insurance HRA. Jennifer Wilkinson seconded, and the motion passed unanimously.

6 Motion:

Jennifer Wilkinson moved to adjourn the meeting at 7:36 PM. Sandy Eck seconded, and the motion passed unanimously.

The next meeting(s) will be held on:

Finance Meeting TBD at the Library.

Regular Board Meeting Monday September 15, 2025 at 6:00 at the Library.

Personnel Monday, September 15, 2025 at 5:00 PM at in the Library.

Respectfully submitted,

Jennifer M. Wilkinson, Secretary
