Stevens Memorial Community Library
146 Main Street • Attica, NY 14011 • (585) 591-2733

Gifts and Donations Policy

The Stevens Memorial Community Library ("the Library") will accept all gifts and donations ("gifts") if the following provisions are agreeable to the donor:

1. Unrestricted monetary gifts may be used for Library purchases including but not limited to: books, audiobooks, DVDs, equipment, and furniture. Restricted gifts may be accepted or refused by the Library, and the final decision of material selection and consideration is that of the Library's as fits the needs and collection policies of the Library.

2. Non-monetary gifts will be evaluated on the basis of their usefulness. The Library reserves the right to accept or reject such gifts, and to dispose of such gifts as seen fit when they are worn out, when new items become available, or when they are no longer useful.

> 2a. The library director will evaluate donated materials. Useful additions may be added to the Library collection. Others may be considered for donation to the Attica Historical Society Museum or may be added to the book sale. Items which are not in salable condition may be disposed of.

3. The Library may dispose of any gifts as it sees fit for the benefit of the library and its patrons.

4. Gifts to the Stevens Memorial Community Library are tax deductible as charitable contributions; however, it is the donor's responsibility to secure appraisals to support deductions. The Library assumes no responsibility to appraise donations for tax purposes.

5. Gifts and other support must protect the principle of intellectual freedom and ensure the confidentiality of library users.

Adopted by the SMCL Board of Trustees on September 21st, 2026