Stevens Memorial Community Library
Minutes of the Regular Meeting of the Board of Trustees
August 17, 2026

The Regular meeting of the Board of Trustees was held In Person at the Library, at 6:00 PM.

President Katie Kennedy, called the meeting to order at 6:00 PM. Also present were:
Trustees:, Sandy Eck, , Stuart Hempel, Lisa Neary (treasurer), Jennifer Wilkinson, Kim Harding, and Barb Helak.
Absent: Andrea Seeloff, Director Palmer Perkins
Staff: n/a
Public: n/a

We did pledge to the flag.

1 Motion: Kim Harding moved to approve the agenda. Katie Kennedy seconded, and the motion passed unanimously.

Public Comments were: n/a.

2 Motion: Sandy Eck moved to approve the minutes from last month. Barb Helak seconded, and the motion passed unanimously.

3 Motion: Katie Kennedy moved to approve (a-d in the agenda) the expenditures and the Treasurer Reports and Abstracts.

- **a.** Abstract #7 Audited – Paid (attached) in the amount of $1520.16 is approved for payment today.
- **b.** Abstract #7 Audited - Unpaid (attached) in the amount of $3137.63 is approved for payment today.
- **c.** Reports, Journal entries and Bank Statements reviewed and approved.

Kim Harding seconded, and the motion passed unanimously.

4 Motion: Jen Wilkinson moves to approve budget amendment Resolution as outline in the attachment to the agenda. Katie Kennedy Eck seconds, and the motion passed unanimously.

5 Motion: Sandy Eck moved to approve revised purchase manual as attached to agenda. Kim Harding seconds, and the motion passes unanimously.

6 Motion: Kim Harding moved to hire Linda Fix at minimum wage, with 17 hours of PTO allocated for the rest of 2026, with a start date of 8/18/2026. Katie Kennedy seconds, and the motion passes unanimously.

7 Motion: Barb Helak moved to split the renewing CD into 2 portions: 63,113.14 into what will now be CD#1, for 6 months to 1year (director authorized to select the best rate) and $122,100 into a Reserves CD. Sandy Eck seconds, and the motion passes unanimously.

8 Motion: Kim Harding moved to have president sign assurances form for state aid. Katie Kennedy seconds, and the motion passes unanimously.

9 Motion: Jen Wilkinson moved to adjourn the meeting at 6:46 PM. Sandy Eck seconded, and the motion passed unanimously.

The next meeting(s) will be held on:
Finance Meetings: 9/21 at 5 PM at the library.

Regular Board Meeting Monday, 8/17/26 at 6:00 at the Library
Personnel TBD at the Library

Respectfully submitted,
Jennifer M. Wilkinson, Secretary