Personnel Committee Meeting
Monday, October 19, 2026
5:30 pm at the Stevens Memorial Community Library

1. MOTION FOR executive session for discussion of *the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;*
Jennifer Wilkinson moved to begin executive session. Sandy Eck seconded, and the motion passed unanimously.
Jennifer Wilkinson moved to end executive session. Katie Kennedy seconded, and the motion passed unanimously.

The item discussed was referred to the regular board meeting.

Stevens Memorial Community Library
Minutes of the Regular Meeting of the Board of Trustees
September 21, 2026

The Regular meeting of the Board of Trustees was held In Person at the Library, at 6:00 PM.

President Katie Kennedy, called the meeting to order at 6:00 PM. Also present were:
Trustees:, Sandy Eck, Andrea Seeloff , Barb Helak, Stuart Hempel, Lisa Neary (treasurer), Jennifer Wilkinson, Kim Harding
Absent: n/a
Staff: Director Palmer Perkins
Public: n/a

We did pledge to the flag.

1 Motion: Sandy Eck moved to approve the agenda. Kim Harding seconded, and the motion passed unanimously.

Public Comments were: n/a.

2 Motion: Katie Kennedy moved to approve the minutes from last month. Sandy Eck seconded, and the motion passed unanimously.

3 Motion: Jennifer Wilkinson moved to approve (a-c in the agenda) the expenditures and the Treasurer Reports and Abstracts.

- **a.** Abstract #9 Audited – Paid in the amount of $1,807.97 is approved for payment today.
- **b.** Abstract #9 Audited - Unpaid in the amount of $4,088.39 is approved for payment today.
- **c.** Reports, Journal entries and Bank Statements reviewed and approved.

Kim Harding seconded, and the motion passed unanimously.

4 Motion: Katie Kennedy moved to approve the Resolution.

Resolution that the Stevens Memorial Community Library, hereby requests a budget amendment for the 25/26 fiscal year as a result of the construction aid grant not be awarded as of this date. The 25/26 budget amendment is as follows:

Increase Expense: 200 Large Equipment	$29,921.00
Increase revenue: Appropriate Fund Balance	$29,921.00

Barb Helak seconds, and the motion passes unanimously.

5 Motion: Katie Kennedy moved to approve the revised Disaster Policy. Kim Harding seconded, and the motion passed unanimously.

6 Motion: Jennifer Wilkinson moved to approve the hire (or re-hire) of Alexander Bressinger for the open maintenance position. Start date anytime on or after 10/20/2026. $16.50/hour for 5-to- 10 hours per week. Katie Kennedy seconded, and the motion passed unanimously.

Training for Board via power point presentation occurred.

7 Motion: Jen Wilkinson moved to adjourn the meeting at 6:55 PM. Katie Kennedy seconded, and the motion passed unanimously.

The next meeting(s) will be held on:
Finance Meetings: TBD
Regular Board Meeting Monday, November 16, 2026 at 6:00 at the Library
Personnel Meeting: TBD.

Respectfully submitted,
Jennifer M. Wilkinson, Secretary